

**Upper Lake Unified School District  
Citizens' Bond Oversight Committee**

**Measure I \$10 Million General Obligation Bonds  
Measure J \$12 Million General Obligation Bonds (K-8 SFID)**

**Applicant Packet**

The Upper Lake Unified School District Board of Trustees is establishing a Citizen's Bond Oversight Committee to review expenditures from construction activity associated with Measure I and Measure J, which were approved on November 6, 2018. The Committee will be responsible for ensuring that bond revenues are used only as voters intended and for informing the public of bond expenditures. The Board invites all interested community members to apply for voluntary service on the Bond Oversight Committee.

**Who will be on the Committee?**

The Bond Oversight Committee must have at least seven members. In addition to two members of the community at large, there must be at least one member from each of the following groups:

- One member who is active in a business organization representing the business community located within the school district.
- One member who is active in a senior citizen's organization.
- One member who is the parent or guardian of a child enrolled in the school district.
- One member who is the parent or guardian of a child enrolled in the school district and is active in a parent-teacher organization.
- One member who is active in a bona-fide taxpayer's organization.

The Bond Oversight Committee may not include any employee or official of the school district or any vendor, contractor, or consultant of the school district. Members must be at least 18 years old, and preference will be given to members who live within the geographic boundary of the District.

**What will the Committee do?**

The committee will meet at least one time per year, and be responsible for preparing at least one annual report which will be summarized to the Board of Trustees at an open meeting and posted on the web site of the District confirming its findings as to whether bond proceeds have been spent on voter-approved bond projects.

**How often will the Committee meet?**

The Committee is required to meet at least one time per year, or more frequently as it deems necessary to fulfill its duty. Committees typically meet 2-3 times per year. Specific meeting dates will be determined by the Committee, upon the advice of the District based on project timing. Committee members will be appointed by the Board of Trustees to serve an initial two-year term. A maximum of three consecutive, two-year terms is allowed under the law.

**How will the Committee be selected?**

The Board of Trustees will select the Committee taking into account the applicant's professional and/or practical experience, the applicant's recognition in or contribution to his/her community,

the diversity of experience on the Committee as a whole, and representation on the Committee from various communities within the district. The Board is expected to appoint the new members of the Committee by the end of February 2019.

**What else should the applicant know?**

Under the provisions of Education Code Section 35233, a member of the Committee may not have any financial interests in any contracts made with or involving the District during the member's term. Committee members may also be subject to the Political Reform Act of 1974 and its Conflict of Interest Provisions.

All committee proceedings will be publicly noticed and open to the public. All documents, minutes, agendas and reports received or published by the Committee will be a matter of public record, and will be made available on the District's web site.

The Board of Trustees will provide the Committee with administrative support and sufficient resources to publicize the committee reports.

**Where is more information available?**

Please call the Upper Lake Unified School District at (707) 275-2655 for additional information.

## Upper Lake Unified School District

### Application for Bond Oversight Committee

The Board of Trustees of the Upper Lake Unified School District is establishing a Citizens' Bond Oversight Committee to monitor school construction activities associated with Measure I and Measure J.

Applicant's Name: \_\_\_\_\_

Home address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

***Proposition 39 requires that the Committee have at least one member representing each of five categories. Please check all that apply to you.***

1. \_\_\_\_\_ I am active in a business organization representing the business community located within the Upper Lake Unified School District – Please specify:

\_\_\_\_\_

2. \_\_\_\_\_ I am active in a senior citizen's organization – Please specify:

\_\_\_\_\_

3. \_\_\_\_\_ I am a parent or guardian of a child enrolled in the Upper Lake Unified School District School District.

4. \_\_\_\_\_ I am active in a parent-teacher organization and a parent or guardian of a child enrolled in Upper Lake Unified School District\_ School District – Please specify:

\_\_\_\_\_

5. \_\_\_\_\_ I am Active in a bona fide taxpayer's organization. Please specify:

\_\_\_\_\_

6. \_\_\_\_\_ I do not fit in any of the above categories and am applying as a member of the community at large.

Please answer the following questions:

- |    |   |     |    |
|----|---|-----|----|
| 1. | Are you an employee of the UL Unified School District?<br><i>(Note: employees of the District are prohibited by law from being members of the Committee)</i>  | YES | NO |
| 2. | Are you a vender, contractor or consultant to the UL Unified School District?<br><i>(Note: vendors, contractors and consultants to the District are prohibited by law from serving on the Committee)</i>          | YES | NO |
| 3. | Are you able to regularly attend meetings and complete a two year term as a member of the Committee and refrain from becoming an employee, vendor, contractor or consultant to the District (including a spouse)? | YES | NO |
| 4. | Will you, to the best of your knowledge, be able to maintain qualification in the membership category previously checked for 2 years?   | YES | NO |
| 5. | Is your residence located within the boundaries of the ULUSD?   | YES | NO |
| 6. | Is your residence located within the K-8 attendance area of the ULUSD?  | YES | NO |

**This completed application must be received no later than 5:00 PM on January 25, 2019 in the District office:**

Dr. Giovanni Annous, Superintendent  
UPPER LAKE UNIFIED SCHOOL DISTRICT  
675 Clover Valley Road  
Upper Lake, CA 95485  
(707) 275-2655